

Thank you for your interest in placing an order with Premier Automation.

To set up your New Customer Account, we will need the following:

- Credit Application & Customer Set Up Form
- Company name, phone number, and bill-to address
- A/P contact, A/P phone number, A/P fax number, and A/P email address
- D&B#, if available
- Bank information
- Credit & Trade References (minimum 3)
- Tax Status (**copy of Tax Exempt Certificates, Direct Pay Permits, etc.**)

You may use the attached credit reference form, or submit your own.

Premier Automation LLC info:

Supplier Info:

Premier Automation LLC
1100 Rico Road
Monroeville, PA 15146
P: 412-373-3700
F: 412-373-2900

EIN #25-1900737

Invoices:

apinvoices@premierautomation.com

Purchase Orders:

purchaseorders@premierautomation.com

Remit To Address:

USPS Mailing Address:

Premier Automation LLC
PO Box 645741
Pittsburgh, PA 15264-5255

Or

Overnight Courier Address:

PNC Bank C/O Premier Automation LLC
Lockbox Number 645741
500 1st Avenue
Pittsburgh, PA 15219

ACH Information (upon request)

*** Terms assigned upon credit review, or based upon project/quote.

CREDIT APPLICATION & CUSTOMER SET-UP FORM

Company Name:	
Address:	
Phone:	Fax:
Bill to Email/Address:	
A/P Contact:	A/P Contact Email:
A/P Phone:	A/P Fax:
DUNS #	
Bank Name:	Contact:
Bank Address:	Phone:
Trade References:	
1. _____	
Phone: _____ Fax: _____ Email: _____	
2. _____	
Phone: _____ Fax: _____ Email: _____	
3. _____	
Phone: _____ Fax: _____ Email: _____	
Tax Status (Please Select):	
☐ Taxable ☐ Non-Taxable – Tax Exempt ☐ Non-Taxable – Direct Pay Permit ☐ Other _____	
(Please attach Tax Exempt Certificate or Direct Pay Permit for the state of Pennsylvania)	

By signing this credit application, I agree that all the information provided is true and correct.

Signature: _____

Title: _____ Date: _____